



## MALAWI INSTITUTE OF EDUCATION

### INVITATION TO BID

**Date of issue: 12<sup>th</sup> June, 2025**

The Malawi Institute of Education (MIE) invites bids from eligible bidders for the procurement listed in the table;

Bid	Description of Goods and related Services	No of lots	Procurement Number	Period	Delivery Point
1	Printing and delivery of instruction materials under call-off framework Agreement	13	MIE/PS/NCB/2025-26/001	12 months	MIE-Domasi
2	Stationery, toner, printing materials and ink cartridge under call-off framework Agreement	1	MIE/STP/NCB/2025-26/003	12 months	MIE-Domasi
3	Provision of security services	1	MIE/SECURITY/NCB /2025-26/004	12 months	MIE-Domasi

Interested eligible bidders may obtain further information and inspect the Bidding Documents from MIE's Procurement and Disposal Unit at the address given below from **8:00 to 12:00 hours and 13:00 to 16:00 hours local time** (Monday to Friday) except public holidays.

Bidding will be conducted in accordance with open tendering (National Competitive Bidding) contained in the Malawi Government's Public Procurement and Disposal of Assets Act (2025) and Public Procurement Regulation of 2020.

A complete set of bidding documents in English may be purchased at MIE offices in Domasi upon payment of a non-refundable fee of **MK10,000.00** cash or bank deposit only for each procurement.

Completed bids in sealed envelopes clearly marked with procurement reference number must be deposited in the Tender Box at MIE Porters' Lodge or be delivered to the address below before **Friday 11<sup>th</sup> July, 2025 at 14:00 hours**.

**The Chairperson  
Internal Procurement and Disposal Committee  
Malawi Institute of Education  
PO Box 50  
DOMASI**

**Tel 0995443791  
Email: [ed@mie.edu.mw](mailto:ed@mie.edu.mw)**

Bids will be opened in the presence of bidders or their representatives who choose to attend in person in the Boardroom at the address given above at **14:00 hours on 11<sup>th</sup> July, 2025**. Late bids will be rejected.